PRINCIPAL'S MESSAGE

Welcome parents and carers to the Bardia Public School (BPS) community.

Surely I am biased, but I do believe you have chosen a wonderful school for your child’s education, a school that is characterised by an ethos of caring and mutual support.

The teachers at this school are highly professional and experienced. Their understanding and practice of quality pedagogy is outstanding. In fact, every member of staff at BPS is dedicated to ensuring our learning environment is nurturing and challenging, and this enhances your child’s opportunities to achieve his or her potential.

The parents and carers at BPS are justifiably proud of their child’s school. They are committed to supporting the school through fundraising and volunteering, their time during school athletics days, library days and working bees (just to name a few). Through their fundraising efforts the school is able to boast multiple sport fields, a wealth of information technology and the latest learning resources.

Last, but not least, the students of BPS continually astound me with their dedicated approach to learning and their maturity. These fine young Australians embrace cultural diversity and show a level of tolerance that is exemplary. Their support for our younger students and our students with special needs is inspiring.

I welcome you warmly to our community, and I am sure that in a very short time you will come to share my estimation of our wonderful school.

Brett Moseley
Principal
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WELCOME TO BARDIA PUBLIC SCHOOL

AT OUR SCHOOL WE BELIEVE THAT:

*Achieving success is synonymous with reaching one’s personal best*
*Underachieving is a standard set against one’s potential*
*Learning is a life-long pursuit motivated by curiosity*

We recognise that education occurs best when students strive to be responsible for their own learning and are supported at appropriate levels by teachers, parents and the community at large.

We encourage and value the participation of parents in school life. Please remember we invite your contributions to the way this school runs. You are invited to make your concerns or ideas known to us before they become a source of frustration. If you have any queries about any aspect of the school's curriculum, organisation, or operation, do not hesitate to make an appointment to discuss the matter. The school office personnel will direct you to the person best able to answer your queries.

We hope that your family's association with this school will be rewarding and enjoyable.

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**Our Central Purpose**

The central purpose in everything we do at Bardia Public School is to help every student to become a responsible and successful global citizen. That is, someone who is a curious and passionate life-long learner; someone who shows resilience when faced with hardship; someone who measures success in their every undertaking with effort; someone who shows respect, compassion and empathy toward everyone; someone who takes personal responsibility for the environment and the betterment of society; and someone who champions cooperation over conflict, assertiveness over aggression and democracy over tyranny.
BELL TIMES

Monday to Thursday
8.30 a.m. Teacher on playground duty (students should not arrive before this time)
9.00 a.m. School commences
11.00 a.m. Lunch
11.40 a.m. Classes recommence
1.40 p.m. Recess
2.00 p.m. Afternoon lessons commence
3.00 p.m. End of school day

Friday
8.30 a.m. Teacher on playground duty (students should not arrive before this time)
9.00 a.m. School commences
11.00 a.m. Lunch
11.40 a.m. Classes recommence
1.10 p.m. Scripture commences
1.40 p.m. Recess
2.00 p.m. Afternoon lessons commence
3.00 p.m. End of school day

SCHOOL TERMS

2017

Term 1
Thursday 26th January (Public Holiday)
Friday 27th January (Staff ONLY)
Monday 30th January (Students from Yr1 to Yr6 commence)
Monday 30th January to Wednesday 1st February (Kindergarten undergo Best Start assessment by appointment)
Thursday 2nd February (Kindergarten commence regular classes)
Friday 7th April (End of Term 1)

Term 2
Monday 24th April (Staff ONLY)
Wednesday 26th April (All students commence classes)
Friday 30th June (End of Term 2)

Term 3
Monday 17th July (Staff ONLY)
Tuesday 18th July (All students commence classes)
Friday 22nd September (End of Term 3)

Term 4
Monday 9th October (Students and Staff)
Friday 15th December (Last day of Term 4 for students)
Tuesday 19th December (Last day of Term 4 for staff)
BRIEF HISTORY OF INGLEBURN

Ingleburn was originally known as “Soldiers Flat”; this was where four soldiers of the NSW Corps were allowed to take up farm grants in 1809. The most widely accepted origin for the name of Ingleburn is that it was the name given to the area by Governor Lachlan Macquarie, who was the NSW Governor from 1810 to 1822. Macquarie, who was born in the Gaelic-speaking Scottish Highlands, could have named the area after the Gaelic words of “inge” (bend) and “burn” (stream) to reflect either a bend in the Georges River or the Bunbury-Curran Creek, both of which are features of the area.

HISTORY OF BARDIA PUBLIC SCHOOL
(formerly Ingleburn North Public School)

On 21st June 1961 Ern Wetherill, Minister for Education signed (under the Public Instruction Act 1880) the approval for the establishment of Ingleburn North Public School. The school opened in 1962 with 280 children.

The site of Ingleburn North Public School was selected because it was in the centre of the Ingleburn Army Camp and ideal for school purposes.

The first Principal was Mary Ellsmore. The school colours are blue and gold. The school emblem contains the motto “Persist” and incorporates the ‘Rising Sun Badge’. The inclusion of the Rising Sun in the school emblem is significant, in that the school came into being to meet the educational needs of the children of those based at the Ingleburn Military Camp and the Rising Sun represents the men and women of the defence services.

The school had a close association with the military camp for over 40 years. The soldiers of the camp built the school oval and provided the old army hut we use as a hall. The 107 Field Regiment provided the school honour boards.

With the decommissioning of the Ingleburn Military Camp, the school has taken on a new role in the area. However, the school continues to value its connections with the military and the traditions these connections have fostered. The school has firm links with the Ingleburn Military Heritage Precinct and representatives from the school attend annual commemorations to pay our respects to those who have served our country. The Sir Roden Cutler V.C. Memorial Hall is dedicated to all soldiers who served at Ingleburn Military Camp. Sir Roden Cutler kindly lent his name to this building as he served at Ingleburn Military Camp before he was sent overseas in World War II.

On the 5th May 2015, after three years of united community action, the school name was changed from Ingleburn North Public School to Bardia Public School.
Ingleburn Military Camp: 400 huts built in 3 months in 1939 using hand tools!

THE AUSTRALIAN CURRICULUM

The Australian Curriculum is made up of six Key Learning Areas (often called KLAs):

* **English** – Reading and Viewing, Writing and Representing, Speaking and Listening, Handwriting and Using Digital Technologies, Spelling, Grammar, Punctuation and Vocabulary, Thinking Imaginatively and Creatively, Expressing Themselves, Reflecting on Learning

* **Mathematics** – Whole Numbers, Addition and Subtraction, Multiplication and Division, Fractions and Decimals, Length, Area, Volume and Capacity, Mass, Time, Three-Dimensional Space, Two-Dimensional Space, Position, Data, Patterns and Algebra, Chance, Angles

* **Science and Technology**

* **HSIE** – History and Geography

* **Creative and Practical Arts** - Music, Visual Arts, Craft, Drama (often called CAPA)

* **Personal Development, Physical Education and Health** (often called PDHPE)

PROVIDING A DIVERSE CURRICULUM

At Bardia Public School we provide an enriched curriculum, and, depending upon our organisation for any particular year, students will be given the opportunity to join such groups as:

* Dance
* Public Speaking
* Craft

* Chess
* Drama
* Choir
Sports carnivals also enhance our curriculum. Students from Year 3 to Year 6 (as well as 8 year old students able to swim 50 metres) participate in our Swimming Carnival, which is held early in Term 1. During Term 2 students from Year 2 to Year 6 participate in the school Cross Country Carnival. Students aged 8 or older participate in our Athletics Carnival.

TEACHING APPROACHES

As children move through stages in their learning, teachers at Bardia PS provide appropriate learning activities that meet the needs of individual students. Teachers use a variety of approaches catering for student learning ability.

Co-operative learning practices are strongly encouraged at BPS. The monitoring of individual progress is vital in providing the teacher with information to plan lessons. Teachers employ strategies that integrate curriculum areas and engage students by relating lessons to real life and the students’ own experiences. Through involving students in all aspects of learning, including assessment and reporting, we aim to encourage students to be responsible for their own learning.
PARKING / DROPPING CHILDREN AT SCHOOL AND PICKING THEM UP

Sadly, children are seriously injured every year in Sydney by drivers in school car parks or just outside school gates. PLEASE drive slowly in our car park (5kph). Please park **rear-to-curb** to avoid reversing onto small children. Do not park on the footpath outside of the school – besides incurring a fine of $200, you block the use of the footpath forcing people onto the dangerous road. **KEEP OUR CHILDREN SAFE!** Please collect students from the playground. Students not permitted to enter car park or road unattended.

REPORTING TO PARENTS

Each year teachers will provide you with two formal reports on the accomplishments of your child.

**Reporting Schedule**

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent Information Night</td>
<td>Early Term 1</td>
</tr>
<tr>
<td>Interim Report</td>
<td>End of Term 1</td>
</tr>
<tr>
<td>Parent – Teacher Interviews</td>
<td>End of Term 1</td>
</tr>
<tr>
<td>Half Yearly Report</td>
<td>End of Term 2</td>
</tr>
<tr>
<td>Interim Report</td>
<td>End of Term 3</td>
</tr>
<tr>
<td>Yearly Report</td>
<td>End of Term 4</td>
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</tbody>
</table>

Parents are able to discuss the progress of their child at any time during the year by making an appointment with their child’s teacher.

SPECIAL NEEDS STUDENTS

Following classroom teacher assessment, students may be referred to the School Counsellor for further assessment. Depending on the level of the student’s learning needs, the student may need to be referred to a medical or teaching specialist. Of course, you will be advised before you make any decisions regarding your child’s education.

Students with special needs remaining at BPS will be provided an individualised learning program. Often these programs will be run with parental assistance. Where possible our Learning and Support Teacher (LAST) will provide assistance to students in literacy and numeracy, through small group work and one-to-one tuition.

HOME READING

Research has found that reading is an extremely important activity for developing intellect and writing skills. There is no doubt that those good at reading excel academically.

Kindergarten – Year 2 implement a Home Reading program. Students take a reader home from school. It is hoped that parents will read with their child on a nightly basis and return the reader to school, which in turn will be replaced with a new reader. This is an excellent way for you to help your child's reading progress.
Year 3 to Year 6 students in particular are encouraged to be independent readers, as this is a skill and a pleasure that will hopefully last a lifetime. All students are encouraged to borrow books from the library and to read set texts in the classroom. Every child should read every night between 10 and 30 minutes, but it is crucial that they see reading as an enjoyable activity. Remember: if your child makes 4 or 5 mistakes on one page, the text is too difficult.

INTERVIEWS

Interviews provide you with an opportunity to discuss your child’s progress with your child's teacher; however all complaints should be directed to the Assistant Principals or Principal. Please ring the school to make an appointment at a time that is mutually acceptable. Teachers will not be able to discuss matters with you when they are managing students. If you have difficulty coming to school you may phone and leave a message for the teacher to contact you at home. Again, please discuss all complaints with the Assistant Principal or Principal – not the classroom teacher.

SCHOOL UNIFORM

School uniforms are one of the great aspects of education in Australia. The wearing of a full school uniform instils a sense of pride in the school and has a demonstrable effect on encouraging positive behaviour. Without your support it is simply impossible for the school to maintain a good standard of uniform.

Please note that while the girls have a number of uniform options, it is preferred that they wear the school dress in summer and on formal occasions, such as when representing the school or for school photos. In winter they may wear jazz pants, however they may also continue to wear the dress along with navy blue tights to keep their legs warm. During sport the girls may wear the skort (flared shorts) an item of clothing that assures modesty. Girls should not wear shorts or track pants.

It is preferred that all students wear proper black school shoes. These last longer and protect children’s feet. For sport, students may wear black runners. It is acceptable for students to wear all-black runners at other times.

Please ensure that your children do NOT wear different coloured items of clothing. Also, please note that for safety reasons slip-on shoes such as raybans etc. are banned.

The cost of a number of uniform items will include your child’s embroidered initials. It is hoped that this service, provided at cost price, will save parents potentially hundreds of dollars. Uniforms are sold from the canteen on most mornings. Please see the full price list and uniform order on page 25.
SCHOOL ROUTINES AND PROCEDURES

ASSEMBLIES

Children line up outside their classroom each morning. Notices and daily events are announced at a short assembly after lunch. Special School Assemblies are held throughout the year, such as the School Captain Induction Ceremony and Anzac Day. Whole School Assemblies are usually held fortnightly on Thursdays at 2.00pm, under the covered area. Parents and family members are encouraged to attend the assemblies. Please check the school newsletter for dates and times.

BUSES

Children are entitled to free bus travel if they live more than 1.6 km from the school. Applications for free travel on the bus are available at the Administration Office. Those children travelling by bus are supervised inside the school grounds until the bus arrives each afternoon. Bus passes can be taken from students who refuse to adhere to safety regulations or codes of behaviour while travelling on the bus.

PARENT’S CODE OF CONDUCT

Parents may be present at the school for numerous reasons: reading support, canteen duty, P&C matters, athletics carnivals, etc. This help is greatly appreciated. Those who volunteer their assistance do so by agreeing to abide by the following code of conduct: Parents should never approach a child regarding any issue related to behaviour, but should report issues to a teacher. Parent helpers may learn information about students’ behaviour and teachers’ management styles, etc. Parents should not abuse the privilege of their position by repeating such information outside the classroom. Should parents have serious concerns they are to report them to the Principal immediately. Finally, abusive language and harassment of staff, students, or other parents will not be tolerated at BPS.

SCRIPTURE

A number of visiting Scripture Teachers attend our school each Friday, between 1.10 pm and 1.40 pm. Children not attending scripture classes will be supervised during that time.

NO HAT, NO PLAY

We enforce this policy in the playground. Students who do not wear a hat are asked to play under the COLA.

NEWSLETTER

Our newsletter is published fortnightly. It will be emailed to your preferred email address and posted on our website. This is a valuable source of information as to what is happening in the school.
VOLUNTARY SCHOOL CONTRIBUTION

Voluntary School Contributions are greatly appreciated and needed. They are $47 for the first child or $80 per family. Funds raised through this contribution are used to supplement educational resources and programs at our school.

MUFTI DAYS

A number of mufti days are held throughout the year. On these days students can wear casual clothing but are asked to make a gold coin donation. Money raised through mufti days may go toward the Year 6 Farewell, other school projects or a designated charity.

SCHOOL ASSISTANCE

Any family experiencing financial difficulty is strongly encouraged to contact the Principal to gain financial support for purchasing uniforms or subsidies for excursions, camp, swimming scheme, visiting performances, etc. A grant is made to the school each year to help provide for such circumstances. Unfortunately, these funds are limited and allocated accordingly.

CAMPS

School camps for students in Year 5 and Year 6 take place on a 2 year cycle. Note: Year 4 students will be invited to attend only when positions are available.

2017 Bathurst – 2 day camp
2018 Canberra Camp – 3 day camp

COUNSELLOR

We are provided with a trained counsellor on a shared basis with other schools. The counsellor is available, on teacher or parent request, to more closely assess student needs.

STUDENT CLASSROOM STATIONARY

A student stationary pack is included in the textbook package (at cost price).

CUSTODY

The Principal must be fully informed of any legal custody matters related to your child. This avoids problems associated with children being removed from school without parental permission.

EXCURSIONS

Excursions may be held at varying times throughout the year. These are linked with classroom activities and therefore form part of the student’s learning. Children can only attend excursions when permission notes are signed by parents/caregivers and returned and excursion costs are paid by the date due.
MONEY

Children will need to bring money to school for a variety of reasons throughout the year. Money for excursions etc. should be placed in a labelled envelope, with the sides taped to stop coins coming out, and placed in the office deposit box located at the right of the office window. Please ensure that money needed for the canteen is kept in a purse or wallet. All unclaimed lost money will be given to charity. Eftpos facilities are also available at the office.

BOOK CLUB

Book Club lists are sent home periodically. They offer children many popular titles at a reduced price. We urge you to consider purchasing these books as they assist your child’s reading.

COMMONWEALTH SCHOOL BANKING

Wednesdays are school banking day. Students have the opportunity to bring in their Dollarmites accounts for processing. These need to be at the front office before 9.00am.

TRANSFERS

If your child is moving to another school and your child is in possession of library books or a bus pass, these must be returned to the school before you leave.

SMOKING POLICY

It is Department of School Education policy that smoking is not permitted on school grounds.

USE OF GROUNDS AND BUILDINGS

The school grounds and/or buildings may be made available to community groups on application to the Principal. All users of the buildings and grounds are requested to complete the relevant agreement forms. Fees vary.
KINDERGARTEN ENROLMENT

Before we can enrol your children in our school we are required to sight documentation, such as an original birth certificate or a passport, as proof of age and proof of residency. We are also required to sight proof of immunisation before your child can commence school. This is obtained from your child’s doctor or Medicare.

SPORT

Sport is held Fridays for students K – 6.

CLOTHING POOL

Second hand school clothing can be purchased through the clothing pool. People wishing to purchase from the clothing pool should come to the canteen first thing in the morning if possible. Much of this clothing is in excellent condition so please utilise this service.

LOST PROPERTY

All students’ personal property should have their name clearly marked. Any lost items found in the school will be put in the lost property barrel located in the school canteen. Items will be left there until the end of term. At the end of the term all items will be sorted and either given to the clothing pool or to charity.

LEAVING EARLY

Once inside the playground students are not permitted to leave without written consent of parents. Parents wishing to take their children from school MUST call at the Office before going to the classroom. Teachers will not allow your child to leave without the release slip.

ARRIVING LATE

Every time your child is late to class their education IS affected. Sometimes this is unavoidable and students arriving late must first go to the front office to receive a late note. Students are asked to explain their lateness. Students who consistently arrive late will be referred to the Home School Liaison Officer.

ABSENCES

If your child is absent from school it is mandatory that you send a note to the child’s teacher explaining the absence within 7 days. Parents are reminded that children should only be absent from school because of sickness and serious family matters. Children are required by law to attend school every day. If your child is likely to be away for an extended period of time school permission must be sought. Please see the BPS Attendance Policy on the school’s website.
HEALTH, ACCIDENTS AND ILLNESSES

Good health is vital to academic progress. Immunisation is a trusty safeguard of health and we suggest that you contact your doctor concerning immunisation against, measles, diphtheria, whooping cough, poliomyelitis and tetanus.

In the event of accident or sickness the following routine will apply:

1. Minor first aid will be administered at the Sick Bay and the child will then be returned to class. In cases of illness the child may be permitted to rest in the sickbay.

2. If an injury or illness is more serious parents will be notified that further treatment is required and parents will be requested to pick up their child.

3. In cases of very serious injuries or illness an ambulance will be called and parents will be immediately notified – please make sure your contact details are correct.

4. Medication will only be given to students where a note containing the student’s name, the dosage of medication to be given, the time for it to be administered and permission to do so is supplied. Prescription medication must come with a doctor’s signature and instructions. Any medication should be sent straight to the Administration Office, except for asthma puffers which the older students should keep.

5. Children with head lice SHOULD be kept at home until all head lice are eradicated.

*It is absolutely essential that we are able to contact you at all times.* Please ensure at all times we have up-to-date home and work numbers of one or two friends or relatives who can be contacted if we are unable to contact you.

PARENTS AND CITIZENS ASSOCIATION

The Parents and Citizens Association meetings are in week three and week seven of each term. This association fulfils many functions within our school, such as the running of the canteen and uniform sales. It is also the major source of raising funds within the school. It is at these meetings that you will hear from the Principal all of the latest developments affecting your child’s education and you will take part in important decisions that affect the entire school.
DISCIPLINE CODE

Behaviour is what we do in order to meet our needs. From this we can see that all behaviour serves a purpose. Every student will, from time to time, engage in misbehaviour. We should view this as an opportunity to teach students how to meet their needs appropriately.

Self-discipline should be the ultimate aim of any discipline policy. Students who are able to self-manage are much more likely to develop as responsible and valued citizens. Often though, children will seek to offload responsibility for their choices by focussing on the actions of others. But choices remain the responsibility of the individual, no matter what others do or say.

Natural consequences are those that occur without our interference. A child taking a risk by climbing along a thin branch is forced to reconsider his/her choices when the branch breaks. Natural consequences are truly the most powerful in leading to a child changing their behaviour.

In the school we provide consequences. These may be positive or negative. The first problem with this is that it is impossible for us to provide every deserving consequence. Positive as well as negative behaviour will be overlooked. This is the reality of any busy school. The second problem is aligning the appropriate consequence with any particular behaviour. For those of you who have ever managed more than one child at one time you will understand the difficulty of teasing apart who is at fault! Our teachers have between 20 and 30 students to manage at one time and over 300 students on the playground!

The most important aspect of imposing consequences is consistency not severity. Using a hierarchy (an ascending ladder) of consequences allows the child time to see where his/her choices are leading. With each inappropriate choice the child receives a further consequence and it is the accumulative effect that will help the children to register that:

a) their choices are not getting them what they want
b) their choices are leading to more unpleasant consequences
c) the consequences are not being imposed arbitrarily (in other words just because someone feels like it) but systematically.

How can you help us to help your children? Great caution is advised when you hear your child’s version of any event. While a minority of children will lie to their parents, a large majority will recall events according to their interpretation. Please seek advice from the school rather than openly siding with your children against a teacher, as this can retard your child’s maturity. We will get it wrong from time to time and we will certainly correct any of our mistakes, but this is best handled between us adults; to do otherwise will undermine the teacher’s authority and may lead to an erosion of discipline across the school and future discipline problems with your child.
SCHOOL RULES

These school rules are based on courtesy and respect so that a large group of people can work together harmoniously and safely. The safety rules restrict the children only to the extent that they provide protection for the children in the school. They act as warnings not to play dangerous games and not to stray into unsupervised areas. Students will:

1. Respect other people’s property
2. Be in the right place at the right time
3. Wear the school uniform with pride
4. Play safely and keep your hands and feet to yourself
5. Try your best and be proud of your achievements
6. Allow others to learn without disruption
7. Follow your teacher’s instructions
8. Treat other people as you would like to be treated
9. Respect other people, be polite and use manners

CRUELTY TO ANIMALS

Students must be responsible in their attitude and behaviour towards animals. Animals include insects, fish, amphibians, reptiles, birds and mammals. Ill treatment means causing pain or suffering by tormenting, beating, kicking or over-riding, wounding or overloading any animal. This applies to all situations at school and on school excursions and visits. Complaints alleging ill-treatment of animals may be investigated by the police, R.S.P.C.A., or National Parks and Wildlife Officers.
WEAPONS IN SCHOOL

All weapons or implements that can be used as weapons are banned in schools across Australia. Possession of certain weapons is a criminal offence under the provisions of the Prohibited Weapons Act, 1989. If the Principal becomes aware that a student or any other person on school premises or at a school activity is in possession of a weapon or weapons, he or she will contact the police. The student will be suspended immediately.

Weapons banned from the school premises can include, but are not limited to, the items listed below:

- firearms of any kind
- any imitation or replica of a firearm
- knives
- hunting slings, catapults or slingshots

A display during Book Week in our Old Library
WHOLE SCHOOL MERIT SYSTEM

Certificate of Excellence: Academic – awarded to those students who demonstrate exceptional academic effort, improvement, and/or performance

Certificate of Excellence: Citizenship – awarded to those students who demonstrate exceptional school and community spirit by helping others, being polite and respectful to students, teachers and community members and wearing the correct school uniform

Certificate of Excellence: Behaviour – awarded to those students who demonstrate exceptional self-discipline

10 BPS Certificates of Excellence = Bronze Award
20 BPS Certificates of Excellence = Silver Award
30 BPS Certificates of Excellence = Gold Award (+ Canteen Voucher)
45 BPS Certificates of Excellence = Platinum Award (+ Pizza Lunch)
60 BPS Certificates of Excellence = Diamond Award (+ Principal’s Morning Tea)

Each teacher at BPS is provided four Certificates of Excellence each week and these must be awarded to students in the same week. Every Certificate of Excellence awarded must be recorded by the teacher concerned on SENTRAL. Totals will accumulate over the student’s length of enrolment at BPS.

Because this system was only introduced in 2014 and we wish to make it fair for our older students, the number of Certificates of Excellence teachers may award each week will be limited to: Kindergarten - Year 2 = 4 Certificates of Excellence; Years 3 - 6 = 5 Certificates of Excellence. Eventually, all teachers will be limited to awarding 4 Certificates of Excellence per week.

NOTE: The Principal, the Librarian, the Learning Support Teacher and the RFF teacher may award up to 4 Certificates of Excellence per week.

At the end of the year, one student from each class will be selected as the Class Citizen of the Year and awarded the School Medal.

Those students who record no absences or late arrivals over the entire year will be awarded a special Certificate of Excellence: Attendance at the Presentation Day in Term 4.

The BPS School Dux will be a student in Year 6 with the highest average across most key learning areas—chosen by the Year 6 teacher(s).

The BPS Citizen of The Year will be a student from Year 5 or 6 who displays consistently a high regard for his or her peers and teachers, and represents with distinction the school and its values — chosen by all staff.

The BPS Sports Person of the Year (a male and a female) will be a student from Year 5 or 6 who achieves at an outstanding level in most sports — chosen by the Sports Coordinator.
DISCIPLINE SYSTEM

- ALL students commence each year on Green Level
- Students who choose to break the school rules will be advised by their teacher to make better choices.
- If a student’s behaviour is considered inappropriate they may be placed on detention by their teacher for approximately 2 or 3 minutes x their age in years; consistent or very inappropriate behaviour will be recorded on SENTRAL.
- Students who then have three negative incidents recorded on SENTRAL over a period of 10 consecutive school days may be dropped to Orange Level.
- Students who choose more serious problem behaviour may bypass warnings and detentions and be dropped to Orange Level.

Orange Level:

a) A copy of the Orange Level letter (checked by the Assistant Principal) should be sent home by the teacher concerned for the parent/guardian to sign
b) When a student is placed on Orange Level he/she is to negotiate a contract with the teacher concerned. The contract should be worded positively by outlining the behaviour that is desired
c) Each day while on Orange Level, the student will complete a Conduct Card. The primary students must have this card signed each night by their parent/guardian and brought back to school the next day – failure to do so will lead to an extension of the contract duration and may lead to the student being placed on Red Level
d) The minimum number of points that the primary student should earn each day as per the Conduct Card is 18
e) Teachers of infants should send the completed behaviour cards home, although infants should not be expected to return them signed each day
f) The timeframe for the contract will be determined by the teacher concerned and will take into consideration the student’s age (approximately one week for infants and one to two weeks for primary)
g) The student will spend one detention with the teacher concerned (the duration of this detention should be approximately 3 minutes x their age in years)
h) Once the student achieves the goals of the contract he/she will be automatically considered back at Green Level
i) Students who continue to make poor choices while on Orange Level will be dropped to Red Level.

- Students who choose serious problem behaviour may bypass Orange Level and be placed on Red Level.
- Being placed on Red Level is a very serious consequence and the Principal may decide to contact the student’s parents directly and request an interview.
**Red Level:**

a) The Assistant Principal should send a copy of the Red Level letter home for the parent/guardian to sign.
b) Each day while on Red Level, the student will complete a Conduct Card. The primary students must have this card signed each night by their parent/guardian and brought back to school and given to the Assistant Principal the next day – failure to do so will lead to the contract duration being extended.
c) The Assistant Principal should send the completed infants conduct card home. It is not expected that they be signed and returned each day.
d) The timeframe for the contract will be determined by the Assistant Principal and will take into consideration the student’s age (approximately one week for infants and one to two weeks for primary).
e) The minimum number of points that the student should earn each day is to be determined by the Assistant Principal (18 as a minimum is usual).
f) The student will spend two detentions with the Assistant Principal (the duration of this detention should be approximately 2 or 3 minutes x their age in years).
g) Once the student achieves the goals of the contract he/she will be automatically considered back at Green Level.
h) Students who continue to make poor choices while on Red Level may be suspended.
i) Students on Red Level will be banned from leaving the school on excursions, camps, sport and discos and will be banned from other functions outside the classroom for the duration of the contract.

**Suspension:**

- Students choosing problem behaviour while on Red Level will be sent to the Principal. The student’s parents will either be asked to attend a meeting at the school or will be contacted by telephone. It is highly probable that the student will be **suspended**. Upon completion of suspension the student will be returned to Green Level. Students not suspended will be given a final chance to complete the Red Level contract.

**Excursions**

- Students engaging in inappropriate behaviour while on out of school activities may be banned from such activities for the duration of the year. No student will be banned from the Year Six Farewell unless they are suspended at the time of the farewell or unless for extraordinary reasons – this decision will be made by the Principal.

**Violence**

- Students engaging in acts of very serious behaviour will be dealt with according to the DET Suspension and Expulsion of Students Policy.
AFTER SCHOOL CARE

we make kids smile

www.campaustralia.com.au
1300 105 343
After School Care provides a safe environment for children to explore and play

About the program

After School Care promotes a healthy and active lifestyle, encourages friendships and supports children to develop new skills – all while having fun.

Bardia Public School has partnered with Camp Australia, the leading provider of Before and After School Care in Australia. This high quality program embraces the school’s values and builds on your child’s educational experiences and individual interests.

The program combines active games with planned and unplanned play, quiet time, homework time and a healthy snack. Every day is an adventure led by enthusiastic Camp Australia staff who are on a mission to bring smiles to kid’s faces. As trained Educators, we know lots of different ways to help your child get the most out of their day and feel good about themselves.

<table>
<thead>
<tr>
<th>Program</th>
<th>Times</th>
<th>Full fee</th>
<th>Out of Pocket*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Care</td>
<td>07.00 - 09.00</td>
<td>$17.99</td>
<td>$5.60 to $9.00</td>
</tr>
<tr>
<td>After Care</td>
<td>15.00 - 18.00</td>
<td>$22.48</td>
<td>$6.15 to $11.24</td>
</tr>
</tbody>
</table>

The information outlined above covers the most common program times and fees. For a full listing of all program details and fees for the service, please visit our website. We have over 150 Holiday Clubs. Please use the Holiday Club Finder on our website to find the most convenient service for you.

Next step
visit www.campaustralia.com.au and enter your school name in the school finder.

Welcome
Let us help you find your school... Enter your school name below to begin.

Notes on Fees and out of pocket:

1. The Child Care Benefit (CCB) is income tested and scaled, resulting in a reduction of between 0% and 85% of session fees.
2. The Child Care Rebate (CCR) is not income tested and is available to almost all Australian families. It provides a rebate of 50% of fees owing after the CCB has been calculated and considered.

So that the CCB and CCR can be automatically applied to your account you will need to provide your Centrelink Customer Reference Number(s) (CRN(s)) during the registration process. These can be obtained from the Family Assistance Office on 13 61 50.

We look forward to caring for your children

www.campaustralia.com.au | 1300 105 343
The Canteen is operational five days a week (dependant on numbers of volunteers). The school canteen is run on a voluntary basis. Parents are asked to allocate some time on a regular (weekly/fortnightly) basis or even on a casual/on call basis. If you are able to help throughout the year please return the form below.

All orders must be made by 9.00 a.m. This is done by placing a written order in the slot in the canteen door. Children are given time to purchase drinks etc. at recess and lunch.

The canteen provides price lists to each family at the beginning of each year.

ALL HELP IS GREATLY APPRECIATED!

-końcó--------------------------------------------------------------------------------------------------------------------

**CANTEEN ROSTER DETAILS**

(Please return to the canteen if you can help us)

Name: ________________________________

Child's Name: _________________________ Class: __________

Phone Number: _______________________

Day Preferred: _______________________

Once a Week: [ ]

Once a Fortnight: [ ]

Once a Month: [ ]

Casual/At Call: [ ]
# UNIFORM ORDER FORM

**Date:**

**Name:**

**Class:**

**Phone:**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PRICE</th>
<th>SIZE</th>
<th>QUANTITY</th>
<th>AMOUNT</th>
<th>Embroidered Student's name included</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Polo Shirts Blue/Yellow Stripe (G/B)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 4,6,8,10,12,14y,16y</td>
<td>$20.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 14s, 16m</td>
<td>$23.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Royal Polar Fleece Jumper (G/B)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>YES</td>
</tr>
<tr>
<td>Sizes 4,6,8,10,12,14y,16y</td>
<td>$27.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 14s, 16m</td>
<td>$30.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Bomber Jackets (G/B)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>YES</td>
</tr>
<tr>
<td>Sizes 4, 6, 8, 10, 12, 14, 16</td>
<td>$32.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dress Uniform New Style (G)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 2,3,4 and 6</td>
<td>$55.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 8 and 10</td>
<td>$57.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 12, 14 and 16</td>
<td>$59.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Skorts (G) used for sport New Style</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 4,6,8,10,12,14y,16y</td>
<td>$18.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Blue Shorts Microfibre Style (B)</strong></td>
<td>$13.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 3, 4, 6, 8, 10, 12, 14, 16</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Blue Shorts Rugby Knit Style (B)</strong></td>
<td>$13.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 3, 4, 6, 8, 10, 12, 14, 16</td>
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</tr>
<tr>
<td><strong>Track Pants with Cuffs (B)</strong></td>
<td>$15.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 4, 6, 8, 10, 12, 14, 16</td>
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</tr>
<tr>
<td><strong>Track Pants Straight Leg (B)</strong></td>
<td>$15.00</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Sizes 4, 6, 8, 10, 12, 14, 16</td>
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</tr>
<tr>
<td>*<em>Jazz Pants (G) worn during Term 2 and 3 only</em></td>
<td>$16.00</td>
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</tr>
<tr>
<td>Please note that girls may wear navy blue tights with the dress in winter and NOT purchase the jazz pants</td>
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</tr>
<tr>
<td>Sizes 4, 6, 8, 10, 12, 14, 16</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>School Hats (G/B)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>YES</td>
</tr>
<tr>
<td>Bucket Hat XS, S, M, L, XL</td>
<td>$9.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Sports Uniform (G/B)</strong></td>
<td>$9.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Football / Soccer socks</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>School Library Bag</td>
<td>$6.00</td>
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</tbody>
</table>

**Total Amount Due: $**

*ALL THE ABOVE ITEMS ARE AVAILABLE AT THE SCHOOL CANTEEN*

*PRICES CURRENT AS AT TERM 4, 2016*